

## GENERAL LABORER - CONCRETE

Location: Mabank, TX

FULL-TIME

**REPORTS TO:** Concrete Dept. Manager

### I. JOB SUMMARY

Under the supervision of the Concrete Department Manager, the General Laborer performs a variety of labor activities related primarily to concrete projects. The scope of work including preparing product parts casting and/or fabrication, assisting with material inventory and preparation for daily casting and/or fabrication activities with other duties to be performed as assigned. Additionally, this job will require you to wear casual work wear with solid, good sole shoes with support.

### II. DUTIES AND RESPONSIBILITIES

- Assist with concrete demolding and cleaning of concrete molds.
- Assist with concrete mold set-up, weight out of materials, and casting, vibrating, finishing, and the clean-out of mixers after casting is complete.
- Assist with basic metal part preparation, including basic grinding as instructed by Senior employees.
- Assist with cutting metal parts using equipment like a chop saw, as properly trained and instructed by Senior employees.
- Always use protective eyewear, gloves, facemasks, and/or ear plugs as properly trained and instructed by Senior employees when engaging in concrete and metal work tasks.
- Assist in shop area clean-up, including putting away of equipment and tools, sweeping, washing down pavement, or other duties to be performed as assigned.
- Management retains the discretion to add or change the duties and responsibilities of this position at any time.

### III. REQUIRED EDUCATION AND PREFERRED SKILLS:

- High school diploma or equivalent.
- Must have good English written and verbal communication skills.
- Demonstrates accuracy and thoroughness, with willingness to learn.
- Able to work with minimal supervision, efficiently schedule and manage time.
- Able to drive or operate equipment such as a forklift preferred, but not required.

### IV. PHYSICAL DEMANDS

- The general laborer position must be able to work out in the open environment, exposed to wind, sun (including high heat and humidity) for extended periods of time.
- The general laborer must be able to regularly lift from 10 lbs up to 60 lbs.
- The general laborer will be regularly required to stand, walk, and sit or kneel for extended periods of time.
- Specific vision abilities required by this job include close vision, distance vision, color vision, and ability to adjust focus.

### V. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. This full-time position is located on-site with current production activities, located in Mabank, TX. However, there may be additional training off-site.

### VI. PAY & HOURS

- Starting pay is \$17.00. Overtime will be paid at a rate of 1.5 the hourly rate for overtime hours worked per week, over 40 hours.
- The position is deemed full-time with a probationary period prior to qualifying for benefits, paid holidays or vacation days. Any time taken off of work during the probationary period is unpaid time.
- Working hours are 7am-3:30pm, 8 hours per day, Monday – Friday. Overtime and extension of hours worked per day may be required.

# FORM AND FIBER

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## VII. APPLICANT DISCLOSURE & ACKNOWLEDGEMENT

1. By applying for this position, is there any reason you would be unable to perform the scope of work that you are applying for because of any health-related condition, or any personal aversion towards that type of work? \_\_\_\_\_ Yes \_\_\_\_\_ No  
*Please Note: Any false answers or failure to disclose may be grounds for immediate termination in the employer's discretion.*

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. By Signing this job description, applicant acknowledges they have fully read and understand the requirements for this job description, and hereby acknowledge they have the ability to perform the scope of work being applied for.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Cc: Human Resource File